



EMPLOYMENT OPPORTUNITY ARENA HELPER (PART-TIME)

The Municipality of Mississippi Mills is located a short drive west of the Nations Capital and is comprised of the quaint villages of Pakenham, Blakeney, Appleton, Clayton, the township of Ramsay and the friendly Town of Almonte. It boasts some of the province's and Canada's most famous landmarks and is a natural playground for the outdoor enthusiasts. Mississippi Mills is well renowned for its many festivals and events and is quickly becoming a popular destination for those looking to experience great cuisine, charming unique storefronts and historical landmarks. Abundant with many walking trails, golf courses, lakes and rivers, Mississippi Mills provides the perfect setting to live, work and play. We can't wait for you to join our amazing team.

We are currently seeking an *Arena Helper* to join our team. Reporting directly to the Working Facilities Foreman, the Arena Helper is responsible for assisting with facility maintenance, completing general repairs and cleanliness of the recreational facilities. Setting up for events, programs and special events as well as maintenance of ice surfaces in the arena and curling rink; ensuring that the recreational facilities as well as other Municipal facilities are in good condition and safe for public use.

Hourly Rate: \$20.02 to \$25.55

**This position is part of the CUPE Union and is governed under
the terms and conditions of the Local CA**

The ideal candidate will:

- Ontario Secondary School Graduate Diploma or in progress
- St. John's Ambulance First Aid Certificate or Equivalent.
- C.P.R.
- Server Intervention Program Certification or Smart Serve
- Strong interpersonal and customer service skills

The Municipality of Mississippi Mills offers:

- OMERS Pension
- Professional Development Opportunities
- Employee and Family Assistance Program

And so much more...

For a detailed job description and complete listing of position requirements, please visit the Mississippi Mills website under Jobs at www.mississippimills.ca/en/municipal-hall/jobs.aspx

We invite qualified candidates to submit a detailed resume and cover letter in confidence to Cyndy Woods, Human Resources at cwoods@mississippimills.ca. The email subject line should include your last name and the position you're applying for no later than **12 o'clock noon on June 27, 2025**

We thank all applicants for their interest but advise only those applicants selected for an interview will be contacted.

The Municipality of Mississippi Mills believes that our employees are our greatest strength.

We strive to create a culture where all staff feel that they are part of an inclusive environment where differences in thought, perspective, and experience are valued, diversity is celebrated and all persons are treated with dignity and respect. We welcome applications from all underrepresented groups.

Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of selecting a candidate.

The Municipality of Mississippi Mills is an equal opportunity employer. If you require accommodation throughout any part of the recruitment process, please contact Human Resources to let us know how we may assist you. All information received relating to requests for accommodation will be addressed confidentially.