



MINOR HERITAGE PERMIT APPLICATION FORM

FOR OFFICE USE ONLY

Date the Application is Received by Municipality:

A. IF YOU ARE UNABLE TO ANSWER ANY OF THESE QUESTIONS, PLEASE CONTACT THE MUNICIPAL PLANNER FOR ASSISTANCE.

1. Applicant:

Registered Owner's Name: _____
Address: _____
Postal Code: _____
E-mail: _____
Telephone: Home (____) _____ Work (____) _____
Cell (____) _____ Fax (____) _____

2. Legal Description of Property:

Ward (Former Municipality): _____
Lot(s): _____ Concession: _____
Lot(s): _____ Registered Plan: _____
Part(s): _____ Reference Plan: _____
Street Address: _____ Roll #: _____
PIN Address: _____ Survey Attached Yes [] No []

3. Are there any easements or restrictive covenants affecting the subject property?

Yes [] No []

If yes, please describe the easement or covenant: _____

4. Dimensions of lands affected:

Frontage: _____
Depth: _____
Area: _____
Width of Street: _____

5. **Type of Application:**

Alteration	[]	Addition	[]
Demolition	[]	Erection	[]
Maintenance	[]	Removal	[]
Repair	[]		

6. **Other applications submitted with this application:**

Minor Variance [] Building Permit []

If yes, please indicate the related file number(s): _____

7. **Explanation of proposed development:**

a) Proposed change(s)/use(s):

b) Reasoning for change(s):

8. **Existing use of subject property and length of time this use has continued on the subject property** (*please provide length of time that the existing use has continued*):

9. **Have the subject lands ever been the subject of a Planning Act application?**

Yes [] (*please provide details below*) No [] Unsure []

10. **Existing use and zoning of the abutting properties** (including properties on opposite side of road allowance):

11. **Is the property individually designated under Part IV of the Ontario Heritage Act?**

Yes [] No []

12. **Is the property individually designated under Part V of the Ontario Heritage Act?**

Yes []

No []

13. **Character defining elements as per heritage designation by-law.** If yes, please provide the by-law number. Please attach photos, site plans, and/or drawings.

14. **Date of construction of all buildings and structures on subject lands:**

15. **Does this application require demolition of an existing building or part of the building?**

Yes []

No []

If yes, please specify:

16. **Services Currently Available, or to be Available:**

	<u>Municipal Water</u>	<u>Private Water</u>	<u>Municipal Sewers</u>	<u>Private Septic</u>
Existing	[]	[]	[]	[]
Proposed	[]	[]	[]	[]

B. MUST BE COMPLETED IN THE PRESENCE OF THE "COMMISSIONER". THE CLERK OF THE MUNICIPALITY IS AN AUTHORIZED COMMISSIONER.

I, _____ of the _____ of _____, in the _____ of _____, hereby solemnly declare that the information contained in this application are on the attached plan and any associated information submitted with this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

DECLARED BEFORE ME AT THE _____ OF _____ IN THE _____ OF _____, THIS _____ DAY OF _____, 202 .

Signature of Owner

Signature of Agent or Applicant

A COMMISSIONER, ETC.

C. FREEDOM OF INFORMATION/ACCESS TO PROPERTY CONSENT OF OWNER

I, _____, being the registered owner of the lands subject of this application for Heritage Permit and, for the purposes of the Freedom of Information and Protection of Privacy Act, I hereby authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application. I also authorize and consent to representatives of the Municipality of Mississippi Mills and the persons and public bodies conferred with under Section 34 (15) of the Planning Act entering upon the lands subject of this application for the purpose of conducting any site inspections as may be necessary to assist in the evaluation of this application.

Date

Owner's Signature